

## NO1 DSAR | KNOW YOUR RIGHTS

## What are your rights?

For the purpose of the applicable data protection laws, including the General Data Protection Regulation (EU) 2016/679 and the Data Protection Act, Chapter 586 of the Laws of Malta and subsidiary legislation thereto, Dakar Enterprises Limited appointed a Data Protection Officer who is responsible for overseeing questions about your personal data or our data collection practices.

Should you believe that any personal data we hold on you is incorrect or incomplete, you have the ability to request to see this information, rectify it or have it deleted (where the continued use of that data cannot be justified).

Where you have consented to us using your personal data, you can withdraw that consent at any time. However, please note that we may continue to retain, or otherwise use your personal information thereafter where we have a legitimate interest or a legal or contractual obligation to do so.

To exercise your rights, kindly fill in the attached Data Subject Access Request Form and utilise any of the methods below to provide us with the information.

Via post:

Dakar Enterprises Limited Office,

Dakar Buildings, 4th Floor,

Triq Birkirkara,

San Ġiljan STJ 1300

Malta

Email: <a href="mailto:gdprdpo@dakarsoftware.com">gdprdpo@dakarsoftware.com</a>

The Data Subject Access Request Form is not compulsory but helps us to identify you to provide the information you are looking for.

In the event that you wish to complain about how we have handled your personal data, please contact our Data Protection Officer, in writing, at <u>gdprdpo@dakarsoftware.com</u> or by post as indicated above. For further information on our data protection management, please refer to our Privacy Notice. Our Data Protection Officer will then look into your complaint and work with you to resolve the matter.

If you still feel that your personal data has not been handled appropriately according to the law, you can contact the Information & Data Protection Office (IDPC) at idpc.info@idpc.org.mt located in Sliema and file a complaint with them.